

NEW ZEALAND CADET FORCES

JUNIOR LEADERS COURSE

PRE COURSE STUDY PACKAGE

1. **Introduction.** This pre-course task book contains exercises that are designed to help the cadet familiarise themselves with some of the information and manuals that they will be using on the Junior Leaders Course. This information will assist them to successfully complete the Course. The tasks are on the following subjects:

- a. Terms and Conditions of Membership;
- b. Oral Presentation; and
- c. Squad Handling.

2. Your Cadet Unit Commander is required to sign the completion certificate that is contained in the rear of this package and **you are to** bring the completed pre course package with you to the Junior Leaders Course.

3. **Instructions for the Cadet Unit Commander.** Before attending the Junior Leaders Course the cadet needs some basic knowledge and skills to assist them to successfully complete the course. To assist in this regard, this task book has been compiled. Cadet Unit Commanders are to:

- a. organise and monitor cadet training and ensure that the cadet is given the opportunity to complete the tasks detailed in this package;
- b. vet the presentation subjects chosen by the cadet to ensure they are suitable and compatible with what is to be achieved. Note the subjects on the certification;
- c. review and mark the answers given in Task 1 and provide feedback to the cadet. If the cadet has struggled with this task, extra instruction should be given to ensure the cadet is competent in this area; and
- d. sign the certification at the end of this book on the successful completion of all tasks by the nominated cadets.

Note:

1. All the tasks are to be completed to a **satisfactory standard** before the Cadet Unit Commander signs the attached completion certificate.

Task One

1. This task will involve you finding information about NZCF Terms and Conditions of Membership. The information that you are required to find is available from within the following references:

- a. DFO 7, NZCF Policy and Administration;
- b. NZCF Annual Training Plan;
- c. your Unit Officers; and
- d. your Area Adviser.

2. Answers to the following questions are contained in Chapters 9 and 10 of the DFO 7, NZCF Policy and Administration.

Exercise 1

Q1. Who is responsible for the disciplining of cadets within a cadet unit?

Q2. Who does the NZCF Code of Behaviour and discipline policy apply to?

Q3. List the eight penalties which a CUCDR may impose on a cadet?

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Q4. Who can report a breach of the NZCF Code of Behaviour?

Q5. How many consecutive parade nights can a cadet miss without reasonable excuse before they can be released from the unit?

Q6. Is the New Zealand Cadet Forces part of the New Zealand Defence Force?

Q7. What is the minimum age that a young person may join Cadets Forces?

a. _____

b. _____

c. _____

Q8. A physically disadvantaged young person applies to join your cadet unit, who has the final say as to whether they may join?

Q9. Providing there is a vacancy, a cadet may serve in a cadet unit until when?

a. _____

b. _____

1) _____

2) _____

Q10. When a cadet is finally and formally discharged from the unit they are required to hand back what items to the unit?

Q11. What must a cadet do if they cannot attend a unit routine parade night?

Task Two

Part 1: Introduction Presentation

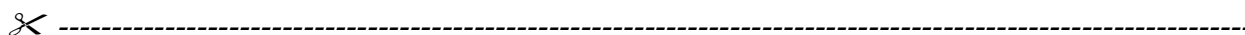
1. This task involves you developing a 3-minute presentation. This is to be prepared prior to attending the Junior Leaders Course. The subject for your 3 minute presentation is '**Yourself**'. It should include the following:
 - a. who you are;
 - b. where you are from (town / cadet unit);
 - c. your family;
 - d. your school history;
 - e. your sports and / or other interests; and
 - f. where you see yourself in 10 years.
2. You will be delivering this presentation to your peers whilst on the course. Use your best efforts in the development of the presentation and you are encouraged to seek advice from your unit officers and senior cadets in preparing for it.

Part 2: Practice and Terminal Oral Presentations

1. The second part of this task is to choose **two** suitable presentation topics that you are familiar with and gather any reference material you require on these subjects and bring them to the course with you.
2. The **first** of these two presentations (practice) is to be on your **hobbies** and is to be 5 minutes in duration. The **second** of the two presentations (terminal) is to be of a topic of **your choice** and is to be 10 minutes in duration. These two topics will be prepared whilst on the course with the assistance of the course staff.
2. You are to confirm your subjects with your Cadet Unit Commander to ensure they are suitable. The Unit Commander is to write the subjects in the signature return section at the end of this book.
3. Some examples of suggested subject types are listed below. Be aware you are not limited to these choices:
 - a. **Sports:** i.e. Rugby, Soccer, Hockey, Ice Skating, Tennis, Bodybuilding etc;
 - b. **Hobbies:** i.e. Shooting, Stamp collecting, Motocross, Dressage, Model Building etc; and
 - c. **Interests:** i.e. The effect of Solar Flares on radio transmissions, Students Against Drunk Driving, Canteen, Why is the West Coast wetter than the East Coast, Landrover, the greatest 4WD etc.

Task Three

1. During the Junior Leaders Course you will be placed in charge of your Syndicate at some stage and you will be required to march them to specific locations. This is called 'Squad Handling'. You are to ensure you are familiar with the correct drill Words of Command for your Corps.
2. The reference manual that you are to use is the NZCF 166, Cadet Forces Drill Manual.
3. As stated above it is in your own interests to be familiar with the relevant information for your Corps. You should also undertake some Squad Handling practice, under supervision, so that you are reasonably comfortable when in charge of a squad.



JUNIOR LEADERS TASK BOOK COMPLETION CERTIFICATION

This is to certify that _____
(Rank & Name)

has completed, to a satisfactory level, the tasks required in this task book.

The 5 minute practice oral presentation subject chosen is:

a. Subject: _____

The 10 minute final oral presentation subject chosen is:

b. Subject: _____

COMMENTS (if considered relevant):

Signed: _____
(Cadet Unit Commander)

Date: _____

Unit: _____

Note:

1. This certificate is to be passed to the Course Adjutant at the start of the Course.